

Charleston National Community Association (CNCA) Meeting
Purpose of Meeting: Regular Meeting of the (CNHOA) Board of Directors (BoD)
Date: May 16, 2018; Time: 5:30 P.M.
Convened: Heritage Trust Federal Credit Union (HTFUC),
1129 Park West Blvd., Mount Pleasant, SC 29466

Members Present: Jim Barr, Bruce Bingham, Scarlette Bostick, Willie Charles, Chuck Cross, John Desautels, Michael Hagedorn, Bill Harkness, and Karol Queen

Guests attending during the Open Session of the board meeting were: Diane Smith, Candace Royer, Dale Allen, Kurt Nendorf

Management Present from SCS: Chris Barclay of Southern Community Services (SCS)

- I. **Called to Order:** President Willie Charles at 5:36 p.m.
- II. **Established a Quorum:** All CNCA Board of Directors were present.
- III. **Adoption of Agenda:** Motion to adopt: Willie Charles
Second: Karol Queen
Agenda adopted unanimously
- IV. **Reading and Approval of Minutes:** Motion to approve the Minutes: Chuck Cross
Second: Scarlette Bostick
Minutes unanimously approved "as corrected"
- V. **Paul Steadman Insurance Agency:** Mr. Steadman was unable to attend the meeting. The Q and A discussion of the CNCA Policy was tabled.
- VI. **Ratification of Business via Electronic Consensus:** There was no business ratified electronically.
- VII. **Committee Reports (Committee Chairs recognized):**
 - a. **ARC Committee:** Karol Queen; There were six total requests turned in to the ARC, four before the work was done and two after the work was completed. Six requests were approved. There is no new construction or pending requests. There were five possible ARC rule violations.
 - b. Chris Barclay brought up the guard house roof issue and discussion ensued regarding roof repair and the bids received. The BoD is waiting on one other bid before making a decision. Bill Harkness volunteered to get three bids to present.
 - c. The roof discussion led to a debate surrounding "Voting Electronically, on Line". Willie Charles made a good case for continuing to vote on line. The BoD's agreed that it is a good idea to vote on line, but also acknowledged the "point of order" that once the Vote has been Called there shall be no more discussion. The BoD's agreed that when a Vote is requested on line, the Point of Order will be adhered to before a vote is taken and a decision is made. Once the "Vote is Called" there shall be no more discussion.

The BoD's agreed that:

-The motion will be made in writing for the record.

-The motion will be seconded.

-Discussion will ensue and when all members of BoD's have their opinions recognized the discussion is completed.

-It is the obligation of the Chair to make sure all discussion is completed and then Call the Vote.

-The Vote can then be Called (Once the vote is called the Point of Order is that no further discussion is accepted.)

-The Vote taken, it shall be tallied, and the decision is made for the record.

- d. **Financial/Budget Committee:** Jim Barr/John Desautels; Mr. Desautels didn't receive the Financial Records in time to review them. Recommendation was made by Chris Barclay to have a conference call regarding legal fees, collections, liens, etc. Discussion was had regarding issues with South Atlantic Bank. The Reserve Account funds were transferred to SCS who received and deposited those funds.
- e. **Lagoons Committee:** Jim Barr stated the contract had been signed with Weston and Samson in regard to CN11. He also wished to step down as Chair of this committee.
Motion by Chuck Cross to elect Bruce Bingham Chair of the Lagoons Committee.
Second: Scarlett Bostick
Approved Unanimously
- f. **Landscape/Irrigation, Lighting/ Signs/ Structures Committee:** Chuck Cross; reported Forever Green and he had gone over schedules, designs, and maintenance. James Barr interjected using caution in maintaining property that doesn't belong to CN. Issues arose concerning the Retreat, Hogan's Alley, landscape right of ways, and property lines. Chris Barclay is to follow up with Mount Pleasant.
- g. **Traffic & Safety Awareness Committee:** Bill Harkness; discussion regarded speed bumps. The Chair will call the Staff Engineer of Mount Pleasant, Gary Ponder, to find out when they are to be installed.
- h. **Social Committee:** Chuck Cross; No Report
- i. **Documents/Communication Committee:** Michael Hagedorn reported he is researching a Free File Server and considers this a long term project. Our documentation is now on a zip drive.
- j. **Maintenance Infrastructure:** Motion by Chuck Cross to elect Bill Harkness Chair
Second: Michael Hagedorn
Approved Unanimously
-No Report at this time.

VIII. Unfinished Business:

-Chris Barclay stated signs are ordered.

IX. New Business:

-The necessity of a Secretary is that it is a state law.

-Waiver of late fees: 3233 Heathland Way and 4116 Egrets Pointe Drive – The Board considers that it is Premature to consider forgiving late fees until assessment is paid.

-Dale Allen spoke to the BoD's about his late fees. Chris Barclay to look at Gold Crown information concerning Mr. Allen's account and discern. No legal action anticipated; will work together for resolve.

-1342 Somersby Lane: SCS to give the family owned home until the end of next week to landscape; if no action on families part – SCS will notify them of CN's collection process.

-Dead tree on Harleston Green: Tabled for now until we determine whether the tree is in the Wetlands and what we can do within the Wetlands.

-1298 Hogan's Alley Maintenance Easement: Structures are on our easement. Chuck will continue to research and report next month.

-1300 Royal Links Drive: Chris Barclay will send a cease and desist letter to the residents to stop maintaining the Wetlands. Jim Barr asked Chris Barclay to research what CN can and cannot do in the Wetlands.

X. **Next Meeting Date:** Regular CNHOA Board Meeting is set for June 27, 2018 at HTFCU

XI. **Adjourn:** Motion made to Adjourn by Chuck Cross

Second: Michael Hagedorn

Motion approved unanimously