

**Charleston National
Board of Directors Meeting
July 17th, 2019**

In Attendance:

Board Members: Chuck Cross, Angela Frampton, Karol Queen, Andy Barnes, John Desautels, and Mike Santonelli

Owners: Patrick Wilson and Jean Pinkney

Alex Daniel and Ken Tamsin from Southern Community Services were also present.

5:30 p.m. – Meeting was called to order, and a quorum was established.

General Business:

- The board meeting minutes from June 19th, 2019, were reviewed. After review, the minutes were approved unanimously. Moving forward, minutes will include all committee reports as well.
- Reports from each committee were provided (reports included in meeting minutes).
 - June financials were reviewed. As of June 30th, 2019, Charleston National had \$687,651.15 in total assets. (Operating \$332,065.06 and Reserves \$355,586.09)
 - John reported to the board that the CD from Crescom was closed out. John made a motion to place the funds (in the amount of \$11,747.48) at Capital Bank for 2.4% interest rate for 8 months. Mike Santonelli seconded, and the motion passed unanimously.
 - Landscaping lighting proposals as well as irrigation proposals are still pending.
 - Alex reported that Hardy Services should have both proposals by end of the week.
 - Coastal Landscape Designs is scheduling a walk through with Bill Harkness/Ken Tamsin for landscape lighting proposal.
 - Rainfree Irrigation should have an irrigation estimate by next week.
 - All proposals will be sent to the board for review and/or approval once final numbers are obtained.
- Discussion of the Vantaca software was had. Ken will get a date together for the Board to be trained on software usage. This will be completed prior to the neighborhood being notified of portal use on software. Ken will ensure John is set up as final invoice approver in Vantaca.
- Karol provided copies of all Charleston National resolutions to the Board members. Board members were asked to review all resolutions and discuss any changes at the August board meeting. All final resolutions will need to be recorded with Charleston County.
- The next board meeting is scheduled for Wednesday, August 21st, 2019, at 5:30 PM at Park West clubhouse.

With no other business, the meeting was adjourned at 7:00 p.m.

Minutes respectfully submitted by Alex Daniel of Southern Community Services.